

Weddings, Receptions and Events



Alumni Hall:

45' x 70' Seating: Audience – 350,
Banquet – 225, Reception – 250

Amenities: Adjacent men's and ladies' restrooms, caterer's kitchenette, two entrances, stage, podium, screen, portable speakers, microphone. Adjoining commercial kitchen is available for an additional fee. Our large sound system is available for an additional \$100 and requires an approved sound operator.

Caterer's Kitchenettes:

Amenities: Refrigerator/freezer, microwave, coffee maker, prep tables, sink.

Alumni Hall Rentals

Deluxe Package

Use of room Friday – 5 hours
Use of room Saturday – 12 hours
Set up(\$50 value) and Clean up(\$50 value)
Clean up for over 150 see below
Sound System
Linens ordered and returned
(Linen rental extra)
Use of Caterer's Kitchen
\$510.00

Additional Expenses
Extra Rooms - \$40 each
Projection System - \$20
Laptop - \$20
Piano - \$50
Linen rental

Economy Package

Use of room Saturday – 12 hours
Sound System
Linens ordered and returned
(Linen rental extra)
Use of Caterer's Kitchen
\$290.00

Additional Expenses
Extra Rooms - \$40 each
Projection System - \$20
Laptop - \$20
Piano - \$50
Linen rental
Set-up or Clean-up \$50 each

Clean up rates

Up to 150 - \$50
150 – 200 - \$75
200 – 250 - \$100
250 – 300 - \$125

Security Deposits

Up to 150 - \$150.00
150 – 200 - \$250.00
Over 200 - \$300.00

Standard Package

Use of room Saturday – 12 hours
Set up(\$50 value) and Clean up (\$50 value)
Clean up for over 150 see below
Sound System
Linens ordered and returned
(Linen rental extra)
Use of Caterer's Kitchen
\$400.00

Additional Expenses
Extra Rooms - \$40 each
Projection System - \$20
Laptop - \$20
Piano - \$50
Linen rental

Basic 6 hour rental

Use of room 6 hours
Sound System
Linens ordered and returned
(linen rental extra)
Use of Caterer's Kitchen
\$180

Additional Expenses
Extra Rooms - \$40 each
Projection System - \$20
Laptop - \$20
Piano - \$50
Linen rental
Set-up or Clean-up \$50 each

This facility is operated in a nondiscriminatory basis with regards to race, color, national origin, religion, sex, familial status, age or handicap. Complaints of discrimination may be sent to the U.S. Secretary of Agriculture, Washington, D.C. 20250.

Spencer-Penn Centre
475 Spencer-Penn Road
P.O. Box 506

Spencer, Va 24165

276-957-575 www.TheCentreAtSpencerPenn.com

spspo04@yahoo.com